

WSSB Assurance for Technology

The educational program at your child's school now includes an iPad or laptop that will be issued to your child for their use at school and home. We are very excited to be able to make these powerful tools available to our students. We also understand that both students and parents are naturally concerned about keeping these tools secure and in good working order.

Like textbooks, team uniforms and other school property issued to your child, there is a responsibility to take appropriate care of these valuable resources. The iPad or laptop is no different, but it does represent an increased cost to the district and liability to students and parents. Our experience with technology has shown that students take great care with these tools. But we know that loss and accidents will happen. School policies, regulations and practices require that a fine be levied to cover the repair or replacement cost of district property. With technology, the cost of loss or damage can be significant.

To respond to this concern, the school has developed an assurance program for technology as a way for families to reduce the financial risk if an iPad is damaged or lost. This plan is completely voluntary.

The WSSB Assurance Program for iPads works as follows:

- Prior to distribution, parents make a payment of \$50.00 to enroll in the assurance program.
 - The payment is reduced to \$30 if a student qualifies for reduced lunch prices.
 - The payment is reduced to \$20 if a student qualifies for free lunch.
- If a student accidentally damages a device, the normal fine for repair costs will be waived. This cost can normally range from \$50 to \$500. With the assurance program, accidental damage to the device will be repaired at no cost to the family. This benefit is limited to a maximum of two repairs per year. Willful damage will still result in a fine.
- If an iPad or laptop is lost or stolen, the normal fine for the full replacement value of \$500 will be reduced to \$150. Upon payment of this fine (or arrangement of an approved payment plan), the student will be issued a replacement iPad or laptop. However, the parent will not be eligible to enroll in assurance Program for a second time in the same school year. If the second iPad or laptop is lost or stolen, the parents will be financially responsible for full replacement or repair. (If the device is stolen off-campus, file a police report within 24 hours and bring a copy to school)
- If the lost or stolen device is later recovered in working condition, the fine will be refunded.
- Assurance exclusions - The device charger, cable, protective case and other peripherals issued with the iPad or laptop are NOT covered by the assurance program. If these items are lost or damaged, a fine will be issued for replacement cost. An equivalent replacement item may be accepted in lieu of the fine.
- If a family leaves the school, but does not return the iPad or device, they will be fined for the full replacement costs, and standard rules for the restriction of records and transcripts would apply. Law enforcement may be involved for the purpose of recovering district property.

If you choose not to enroll in the assurance program, you will be financially responsible for the full costs for repair or replacement of the iPad or laptop.

WSSB Assurance for iPads and Laptop Sign-Up

Student Name: _____ Grade: _____

- Yes, I would like to participate in the WSSB Assurance Program for 1:1 technology. I understand that this is a voluntary program which will reduce the fines and replacement cost that I may be subject to if the device on loan to my student is damaged, lost or stolen. The assurance program (including the reduced fines and replacement cost) are described on the reverse side of this form.**

Payment Selection:

The standard payment to enroll in the assurance program is \$50.00 per school year for each child in a household. This amount is reduced for students on free/reduced lunches. Please select your payment amount below (Please make checks payable to your school):

- Standard Payment of \$50.00**
- My child is currently eligible for reduced lunch benefits - \$30.00**
- My child is currently eligible for free lunch benefits - \$20.00**

I certify that the information provided above concerning free/reduced lunch or payments for my other children is true and correct. (This information will be verified by school staff in accordance with federal law.)

I have read and understand the rules and the financial responsibilities of the WSSB Assurance Program. I agree to all terms and conditions of the program and voluntarily enroll my student(s) for the current school year.

Print Parent Name

Signature

Date

- I decline participation in the WSSB Assurance Program for 1:1 technology. I understand that I will be held financially responsible for all fines or the full replacement cost associated with the loss or damage of the iPad while checked out to my child.**

Print Parent Name

Signature

Date

Washington State School for the Blind

1:1 Technology Expectations

WSSB students are privileged to be a part of this iPad and laptop initiative and must be responsible, respectful and safe users of this school-owned device.

Overview Information

- These devices are meant to be personalized by the student for his or her learning. We want personal and academic use on the device with a focus on digital citizenship.
- iPads and laptops should come to school fully charged every day.
- iPads will stay in the case issued by WSSB.
- **iPads and laptops, cases, cords and charger blocks will be collected at the end of the school year.**
- For general support contact helpdesk@wssb.wa.gov or contact the Irwin office to help get you in touch with the right person.
- If your device is stolen, please let the Irwin office know immediately.

Washington State School for the Blind Technology Use – Student Pledge

Responsible:

- ◇ I will be a responsible user of my device, know where it is at all times, charge my device's battery daily, never leave it unattended in a public space, and always remember to bring it to school.
- ◇ I will take steps to properly save and/or submit student work completed on the device and make sure it is accessible when needed in class.
- ◇ I will use my device on a table or desktop when possible, and keep it in a designated spot when not in use.
- ◇ I will stay on task and on app – not use my device as a communication device during class or as a means to communicate with anyone outside of school during the school day.
- ◇ **I agree to return iPad or laptop (fully charged), case, charging cord in good working condition.**
- ◇ I will immediately report the theft of my device to the Irwin office as soon as the device is deemed stolen.

Respectful:

- I will be respectful when using the iPad camera, obtain permission before taking or sharing photos and videos, and use it in accordance with WSSB rules and expectations.
- I will not attempt to bypass security settings, disassemble my device, remove district labels or markings, or make any modifications or repairs myself.
- I will use my device in ways that are appropriate, educational, and that meet WSSB standards of conduct in accordance to the acceptable use policy.

Safe:

- I will keep my device safe, and acknowledge that I am responsible for all damages or loss caused by neglect, accident, or abuse.
- I will not lend my device to anyone.
- I will protect my device by keeping it in a protective case and keep all food and liquids away.
- I will keep all passcodes and passwords for my device private and never share any personal information.
- I understand that the **iPad or laptop issued by WSSB is subject to inspection** at any time, without notice, and **remains the property of Washington State School for the Blind**

Please sign below to indicate that you (the student) and a parent or guardian has read the “Technology Expectations” and will adhere to them as outlined.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

THE FOLLOWING FORMS MUST BE COMPLETED, SIGNED BY STUDENT AND PARENT/GUARDIAN, AND TURNED IN BEFORE A DEVICE WILL BE ISSUED.

- TECHNOLOGY EXPECTATIONS (This form)
- ASSURANCE FORM (payment submitted to “WSSB Technology”)