



## 2022-2023 College and University Braille Transcription Request Form

Please fill out this form in its entirety and include with **one CLEAN copy** of the book to be transcribed along with a Purchase Order and mail to the address below.

**We DO NOT guarantee the return of your print copy**

Order Date

Date 1st Volumes Required

College/University Name

Contact Name

Phone Number

Email

Shipping Address

City

State

Zip Code

### Special Instructions:

Book Title

ISBN

List, in order, the chapters/pages to be studied  
(**AND** attach the class syllabus)

Fall Quarter

Winter Quarter

Spring Quarter

Summer Quarter

### Pricing Information: (Due to time constraints and tight deadlines, we cannot guarantee that every page will be proofread.)

*Braille - English Braille American Edition*

Literature/English Language Arts:

Number of Print pages (include prelim & appendices)

x \$3.50 =

Social Studies/Foreign Language (other than Japanese):

Number of Print pages (include prelim & appendices)

x \$4.50 =

Mathematics (*with Nemeth*)/Science/Computer/Japanese:

Number of Print pages (include prelim & appendices)

x 7

(approximate number of  
braille pages)

(Approximate number of braille pages) x \$5.00 =

**Braille - Unified English Braille**

Literature/English Language Arts:

Number of Print pages (include prelim & appendices)  x \$4.50 =

Social Studies/Foreign Language (other than Japanese):

Number of Print pages (include prelim & appendices)  x \$5.50 =

Mathematics (*with Nemeth*)/Science/Computer/Japanese:

Number of Print pages (include prelim & appendices)  x 9  (approximate number of braille pages)

(Approximate number of braille pages) x \$5.00 =

Music: (UEB)

Number of Print pages (include prelim & appendices)  x \$9.00 =

**Alternate Media -**

Graphics Only:

Number of Graphics  x \$7.00 =

- Mark the pages in the book and indicate which maps/charts, etc. you need in tactile format.
- If a print page has more than one print graphic, **count each graphic.**
- Note: one print graphic, may require 2-10 braille pages.
- **Graphics do not qualify for the 15% discount below.**

**Check one for Shipping:**

UPS (actual cost will be added to invoice)

**Free Matter for the Blind**

Subtotal

WA Destination Sales Tax  % =

**Less 15% Discount if publisher files are provided**

**Estimated Purchase Order Amount**

**ESTIMATE ONLY: All prices are subject to change after review of the materials.  
Please be aware - we do have a minimum charge of \$25.**



**Ogden Resource Center**

2310 East 13th Street  
Vancouver, WA 98661

360-947-3344

Braille@wssb.wa.gov

