# Frequently Used ChromeVox/Chromebook System/Application Keystrokes

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This is not a complete list of ChromeVox keystrokes; refer to the Resource page at the beginning of the ChromeVox manual for sources on the web that provide a complete list.

## ChromeVox Commands

## Navigation Commands

* Next or Previous Object: ChromeVox+Left or Right Arrow
* Next or Previous Line: ChromeVox+Up or Down Arrow
* Next or Previous Group: ChromeVox+Ctrl+Up or Down Arrow
* Top or Bottom of Page: ChromeVox+Ctrl+Left or Right Arrow

## Jump Commands

Use the shift key to move backwards through the commands. Press the Search Key twice to turn on “sticky mode” if desired. The ChromeVox Panel can be turned on with ChromeVox+.

* Button: ChromeVox+B
* Checkbox: ChromeVox+X
* Combo Box: ChromeVox+C
* Editable Field: ChromeVox+E
* Form Field: ChromeVox+F
* Heading: ChromeVox+H
* Link: ChromeVox+L
* Table: ChromeVox+T
* Visited Link: ChromeVox+V

## Activate Commands

* Click on Current Item: ChromeVox+Space
* ChromeVox Panel: ChromeVox+.
* Context Menu: ChromeVox+M
* Start Reading: ChromeVox+R

## “A” Commands

* Title of Current Page: ChromeVox+A, then W
* URL of Current Page: ChromeVox+A, then U
* Punctuation Echo: ChromeVox+A, then P
* Keyboarding Echo: ChromeVox+A, then T
* Braille Captions: ChromeVox+A, then B

## “O” Commands

* ChromeVox Options: ChromeVox+O, then O
* Keyboard Help: ChromeVox+O, then K
* ChromeVox Tutorial: ChromeVox+O, then N or ChromeVox+O, then T

## Rate/Pitch/Sound

* Sound volume is adjusted using the keys on the keyboard
* Rate: ChromeVox+Left Bracket (Add shift key to decrease)
* Pitch: ChromeVox+Right Bracket (Add shift key to decrease)

## Chromebook Interface Commands

* Toolbar: Alt+Shift+T
* Bookmarks: Alt+Shift+B
* Launcher: Alt+Shift+L
* System Menu: Alt+Shift+S
* Notification Center: Alt+Shift+N

## Tabs

* Open a new tab: Ctrl+T
* Close tab: Ctrl+W
* Move forward through tabs: Ctrl+Tab
* Move backward through tabs: Ctrl+Shift+Tab

## Frequently Used Google Drive Commands

Find Command: Ctrl+F

Enter Ctrl+/ or ? for a complete list of commands when you have Google Drive open.

## Selection Commands

Select Right Item: Right Arrow

Select Multiple Items: Use the shift key and the up or down arrow key

Clear Selections: Shift+N

## Go To Commands

Navigation Pane: gn

Items View: gl

Move Up One Folder Level: gp (Very useful, student is able to stay in the item view)

## Create

Create a new document: c

Create a folder: c, then down arrow to create folder or Shift+F

When the focus in on My Drive ChromeVox will say “tree item.” Use the left and right arrow key to expand or collapse the “tree item.”

## Frequently Used GMail Commands

**?** provides a list of keyboard shortcuts when you have GMail open. Keyboard shortcuts in GMail are not turned on by default. Go to Settings, Keyboard Shortcuts and turn them on. It also may be easier to view the keyboard shortcuts in Settings.

* Compose Email: c
* Go to inbox: gi
* Go to all mail: ga
* Go to folder: gl: then keyboard the first several letters of the folder
* Go to sent messages: gt
* Move focus to search field: /
* Select messages: x
* Delete messages: #

## Frequently Used Google Docs Commands

Ctrl+/ for a complete list of commands while you have Google Docs open.

## Formatting

* Heading Levels: Ctrl+Alt+1-6
* Normal Text: Ctrl+Alt+0
* Number List: Ctrl+Shift+7
* Bulleted List: Ctrl+Shift+8
* Bold: Ctrl+B
* Italic: Ctrl+I
* Underline: Ctrl+U
* Left align: Ctrl+Shift+L
* Center: Ctrl+Shift+E

## Read All

* Select the entire document with: Ctrl+A
* Read the selection with: Ctrl+Alt+A

## Spelling Checker

* Move to next misspelling: Ctrl+’
* Move to previous misspelling: Ctrl+;
* Context key: ChromeVox+M

## Comments

* Add a comment: Ctrl+Alt+M
* Open comments thread: Ctrl+Alt+Shift+A
* Use tab and shift tab to move forward and backward through the comments
* Always tab or shift/tab until ChromeVox says “Application Group.” Then press the Escape key, if the student does not do this sometimes the comments dialog will stay open and the student’s focus will be in the editing field. The student will not be able to open the comments thread again. I strongly suggest using ChromeVox+Right Arrow to move forward through the comments.
* But sometimes numerous comments coming from many of students in the class at the same time are very distracting, they can be turned off in Docs under Accessibility,then Settings.

## Braille Display Commands

## Movement Commands

Top of document or webpage: Space + dots 1-2-3

Bottom of document or webpage: Space + dots 4-5-6

Next object: Space + dot 4

Next word: Space + dot 5

Next character: Space + dot 6

Previous object: Space + dot 1

Previous word: Space + dot 2

Previous character: Space + dot 3

Next group: Space + dots 5-6

Previous group: Space + dots 2-3

## HTML Movement Commands

Add dot 1 to any of these movement commands to move backward.

Next button: Space + dots 1-2

Next editable text area: Space + dots 1-5

Next form field: Space + dots 1-2-4

Next heading: Space + dots 1-2-5

Next link: Space + dots 4-5

Next table: Space + dots 2-3-4-5

## Activate Commands

Click on current item: Space + dot 8

Activate current item: Touch any router key

Open context menu: Space + dots 1-3-4

Start/end speech: Space + dots 1-2-3-4-5

Find in page: Space + dots 3-4

Description of current position: Space + dots 1-4

Open ChromeVox Menus: Space+ dots 1-4-5-6

Toggle 6 & 8 Dot Braille: Space + dots 1-2-4-5

Status Menu: Space+ dots 3-6-7, then

 Dots 2-3-4

## Keyboard Shortcuts

Ctrl: Space + dots 2-5

Alt: Space + dots 3-6

Shift: Space + dots 3-7

Ctrl + Shift: Space + dots 2-5-7

Backspace: Space + dot 7

Tab: Space + dots 3-5

Escape: Space + dots 1-3-5-6

Enter: Space + dots 4-6